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## SENIOR PROJECT MANAGER

Position involves the on-site management of commercial construction projects ranging in cost from \$100,000 to \$30M. Projects are generally in the Greater Cincinnati / Tri-State Area. Periodic regional travel may be required. Position is field based with support from main office.

Responsibilities include but are not limited to:

- Project planning / scheduling.
- Project Leadership, control, and documentation
- Project cost control, cost tracking, and budgeting
- Material purchasing / negotiating
- Subcontractor / supplier solicitation
- Quantity take-offs
- Contracts and Purchase Orders
- Shop Drawing review and material submittal processing
- Chairing project meetings and producing minutes
- Daily progress and monitoring of projects along with management of site superintendents and subcontractors / suppliers.
- Invoice and time sheet review / approval.

Ideal Education / Experience Requirements:

- Candidates should have a minimum of 10+ years in the commercial construction industry.
- Preferred four year degree in construction management or civil/mechanical engineering.
- Candidate should excel in working collaboratively with clients, subcontractors, architects, local building authorities, and other professionals.
- Basic computer knowledge.
- Strong communication skills.
- Strong leadership ability.

Cintech Construction, Inc. is a well-established Top 20 Cincinnati Commercial General Contractor specializing in all phases of construction both “plan /spec” and “design / build” with a diverse client base. We offer a highly interactive working environment, which allows potential candidate to excel and grow in the field of Construction Management. Average employee retention rate is 15-years. We offer a competitive salary, laptop, mobile phone, healthcare plan, paid vacation, 401k plan, and paid holidays. Cintech Construction, Inc. is an Equal Opportunity Employer. All inquiries will remain confidential.

Please send your resume to: [careers@cintechconstruction.com](mailto:careers@cintechconstruction.com)

