
PROJECT MANAGER

Position involves the on-site management of commercial construction projects ranging in cost from \$500,000 to \$10M. Projects are generally in the Greater Cincinnati / Tri-State Area. Periodic regional travel may be required. Position is field based with support from main office.

Responsibilities include but are not limited to:

- Project planning / scheduling.
- Project Leadership, control, and documentation
- Project cost control, cost tracking, and budgeting
- Material purchasing / negotiating
- Subcontractor / supplier solicitation
- Quantity take-offs
- Contracts and Purchase Orders
- Shop Drawing review and material submittal processing
- Chairing project meetings and producing minutes
- Daily progress and monitoring of projects along with management of site superintendents and subcontractors / suppliers.
- Invoice and time sheet review / approval.

Ideal Requirements:

- Candidates should have a minimum of 5+ years in the commercial construction industry.
- Preferred four year degree in construction management or civil/mechanical engineering.
- Candidate should excel in working collaboratively with clients, subcontractors, architects, local building authorities, and other professionals.
- Basic computer knowledge.
- Knowledge with Procore preferred.
- Strong communication skills.
- Strong leadership ability.

Cintech Construction, Inc. is an Equal Opportunity Employer and all inquiries will remain confidential.

Cintech is a well-established top 20 Cincinnati Commercial General Contractor with a diverse client base. Founded in 1984, Cintech has completed more than 400 construction projects valued over \$600 million throughout Ohio, Indiana, and Kentucky. We are a growing organization and have made the Business Courier's Fast 55 list in 2017 and 2019. We offer a highly interactive working environment, which allows potential candidates to excel in the construction industry. We offer a competitive salary, healthcare plan, paid vacation, 401k plan, and paid holidays.

Our culture emphasizes integrity, commitment, learning, and growth. We have a shared sense of purpose in contributing to the community via our expertise in building construction. Our mission is to build customer visions by fostering a culture dedicated to the knowledge and commitment required to



construct impeccably crafted buildings, skillfully and efficiently, in order to create enduring investments for our customer's endeavors. In doing so, we are rewarded and enabled to continue building and creating evermore sustainable communities where we work, live, and prosper.

Please send your resume to: careers@cintechconstruction.com

